

*Excellence in Schools
that Make a Difference*

ANNUAL REPORT 2017

New Zealand Catholic Education Office Limited
Te Tari Mātauranga Katorika o Aotearoa



Beacon Plan Goals

- » Quality, effective leadership of schools.
- » Equity, quality and excellence in educational outcomes for each student.
- » A Catholic population which is knowledgeable about its Faith and supportive of its schools.
- » Well-qualified teachers in Catholic schools, especially in the areas of religious education and the Special Character dimension of the school.
- » Strong partnership between parish(es) and school(s) to support the revitalisation of the Church's mission in the world.
- » Practical commitment to achieving positive bicultural relationships with Māori, and practical commitment to developing a resilient multi-cultural society.
- » Dynamic graduates from our schools who are committed to promoting the Good News in its various dimensions, with emphasis on evangelisation, service, community and social justice.
- » A national system of schools which is proactive, and which positively interacts with government, its agencies and with wider national networks.
- » Commitment to the long-term progress and development of the economically and socially disadvantaged.
- » Commitment to our ecological vocation to care for the earth for the good of all.

Adopted 1998

2014 Edition

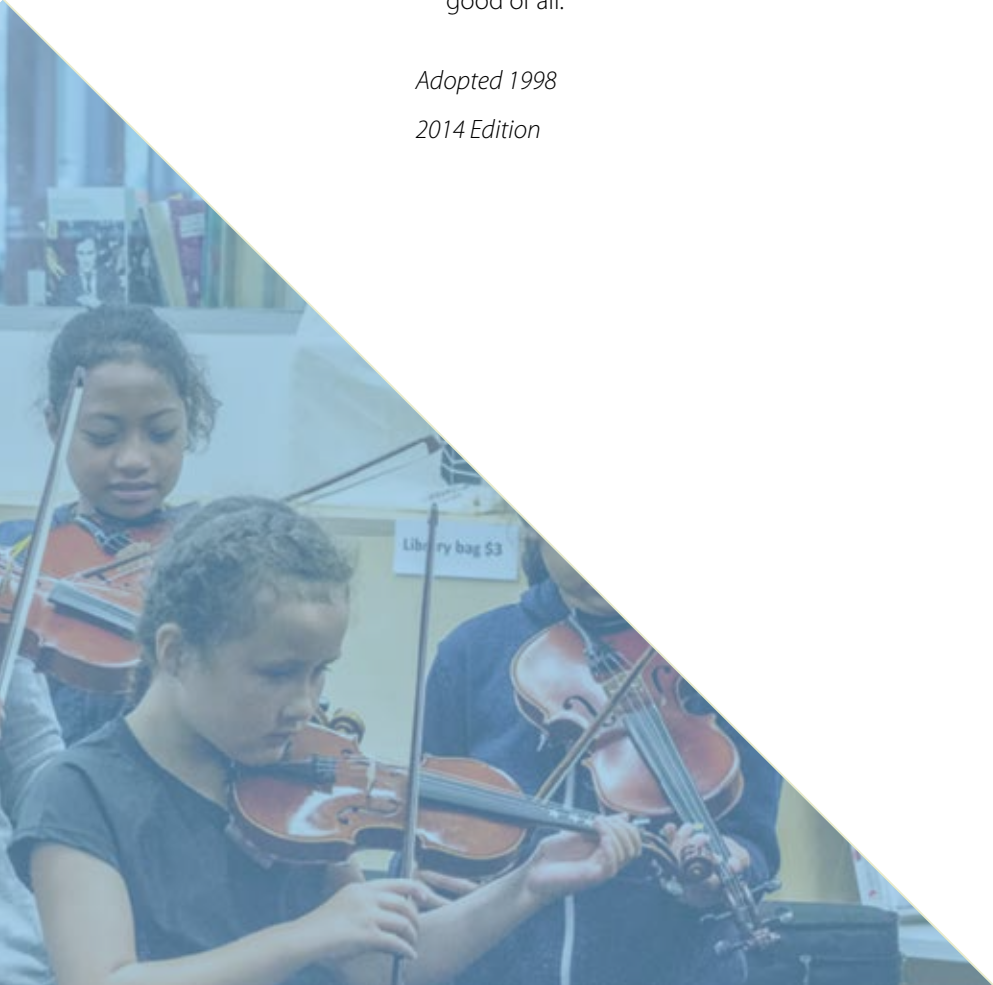




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Chairperson's Report

*for the shareholders of New Zealand Catholic Education Office Limited
for the year ended 31 December 2017*



It is with pleasure that I report to the shareholders on the work of NZCEO during 2017.

2017 will be remembered as a significant year in the history of integrated schools. It marks the first major review of the Private Schools Conditional Integration Act (1975). The Act was updated and subsumed into the Education Act (1989) during this parliamentary year. Detailed work with the Ministry of Education (MOE) protected the strengths of the original Act.

The Office maintained relationships with Ministers of Education Hekia Parata and Nikki Kaye during the year and worked closely with them to effect a settlement of the Quantity Funding claim that had been before government for sixteen years. The 2017 Parliamentary Budget granted \$20 million, to be delivered over two years. Much work has gone into reaching a settlement with the Crown. Proprietors were consulted a number of times during the course of the negotiations. The settlement brings this historical issue to a close, and allows us to plan and direct resources to retiring debt and supporting Proprietors to focus on planning to bring their schools up to the School Property Guide recommendations.

NZCEO continues to work closely with MOE staff to monitor Policy One grants to schools. In late 2017 the MOE announced the largest single increase in the grant since its inception, with a 13.8% increase to \$765.85 per student (incl. gst) for 2018. Proprietors rely on Policy One funding for the maintenance of their property, but during 2017 we saw some Proprietors challenged by the cost of earthquake remediation for which their total Policy

One entitlement was insufficient. Discussions are taking place with government to help support these Proprietors, and NZCEO will initiate discussion about protecting our network and having further provision for unexpected major works as part of its policy development in 2018.

In addition to the Quantity Funding Settlements, in 2017 NZCEO consulted Proprietors about the release of a further \$20 million for debt servicing from the National Debt Servicing Scheme. In a collaborative way, all Proprietors supported the recommendations that went to the Board. These recommendations have since been confirmed by the Board. During 2018 and 2019 NZCEO will work with the New Zealand Catholic Bishop's Conference (NZCBC) and Proprietors to see that the current priorities for funding remain fit for purpose.

In 2016 we noted that some shareholders had indicated that they were considering withdrawing from the Shareholders' Master Agreement. I am pleased to report that all shareholders have retained their participation in the Master Agreement. We look forward to continuing to serve you all.

NZCEO has reported to NZCBC on three occasions and met with NZCBC Finance twice. NZCBC has renewed its Mandate to NZCEO and asked that during 2018 we conduct a review of the financial model, using the Mandate as a guide to the principles upon which we operate the attendance dues scheme. The Board is establishing the parameters for a review to take place during 2018.

In 2017 we developed a Strategic Plan which summarised in diagrammatic form the key areas of work for the Office. In the next section of this report you will see the Office's report on NZCEO's progress on this plan during 2017.

NZCEO produced some new data during 2017, which is designed to assist Proprietors to manage their networks and understand changes in demography. We know that from 2018 we will come under more pressure from MOE to review the viability and sustainability of our networks, as population grows in some areas and declines in others.

During 2017 the CEO and his managers worked to integrate technology in the way we communicate, by

introducing video conferencing. Once the challenges of software were ironed out, the Board has seen the ability of the Office to communicate more frequently and in a more timely way with Proprietors. We support this growth.

Other work that has been significant for the Office has been the close working relationships developed with The Catholic Institute (TCI) and the Catholic Enquiry Centre (CEC). Both relationships focus on evangelisation and the provision of formation to teachers in our schools. The Board supports the further development of this work.

The document *The National Framework for Catholic Character Review for Development* has been reshaped, in a process which took several years. The NZCBC has now given permission for the document to be used in all dioceses. Already, the reviewers who have trialled it report that it enables more effective reviewing of Catholic schools.

NZCEO also became aware of the critical need to encourage young people into teaching in our schools, and has developed a very flexible and effective campaign to provide schools with resources and videos designed to promote teaching in our schools as a calling. The Office also participated in the National Catholic Youth Festival and it looks forward to hosting national retreats for teachers in 2018.

Our Catholic schools continue to gain recognition. Success in public examinations in Catholic secondary schools confirms the commitment to excellence. Schools continue to win accolades in sport, culture and pastoral care. There is much to be proud of in our schools and in the work being done as we continue on our journey of excellence.

A new school, Holy Trinity Catholic School in Takanini, was opened by the Auckland Diocese in 2017 and is already looking to expand. Another new Catholic primary school in Papamoa is being considered by government for funding in 2019.

The primary mission of our schools is to provide an encounter with Christ. Evidence from our Catholic Character reviewers across New Zealand confirms and affirms the work being done to make that happen. Our thanks to Proprietors, boards and teachers who play such a role in evangelising and catechising our young Catholic people.

As Chairperson I extend my sincere gratitude to my fellow Board members and to Paul Ferris and his team. Together they bring wide experience and expertise to their roles to ensure our nation's Catholic schools deliver the authentic, quality education which our Bishops, other Proprietors and the Church community legitimately expect.



Geoffrey Ricketts
Chairperson

CEO's Report

on the outputs of the Office, rising from the Strategic Plan



Introduction

This report covers the work that was the focus for our Strategic Plan in 2017. While some of this work is specifically related to Catholic schools, it is important to note that NZCEO has responsibility with government for the Association of Proprietors of Integrated Schools (APIS), and much work is done for the whole integrated schools sector. This is important to our mission.



NZCEO sent seven people to the **Australian Catholic Schools Youth Ministry training programme**



One staff and two local school staff promoted teaching in a Catholic school at the **Aotearoa Catholic Youth Festival**



Resources for schools were redeveloped, including **Catholic Enquiry Centre Cards** and the **Catholic Character Review for Development Framework**

Evangelisation

Supporting schools, students, families and parishes

In line with the requirements of NZCBC, the Office has increased its promotion of the need for evangelisation and for strengthening school/parish relationships, through commentary in publications, presentations and writing by the CEO, and in the Framework for Catholic Character review.

In support of youth evangelisation, the Office sponsored two diocesan Youth Ministers to travel to Australia to assess the Catholic Schools Youth Ministry (CSYMA) training programme, and also five teachers to Canberra in September to assess the appropriateness of the CSYMA programme for their schools. It is clear that there will be possibilities for the use of this model in New Zealand, but it will need to be shaped to New Zealand requirements. This work will continue in 2018.

The Office gave major support to the Aotearoa Catholic Youth Festival, which had a strong evangelisation component. During the festival Office staff promoted teaching in Catholic schools.



CEO's Report *continued*

Churches Education Commission material for schools has been further developed, and new sets of cards were designed and distributed to schools. NZCEO continues to publicise and promote this evangelisation initiative to schools.



Planning for the **2018 Catholic Education Convention** continued. Three major international keynotes were confirmed



We continued our support of the important work of **NCRS** and **Caritas**

The Catholic Character Review for Development Framework has been rewritten in line with NZCBC's document, *The Catholic Education of School-Age Children*. It contains an increased emphasis on promoting formation and evangelisation for those in Catholic

schools. After trials in two dioceses it received NZCBC approval to be used in all dioceses and has been shared with the sector. Reviewers have received training in using the document and feedback so far has been unanimously positive. Implementing and improving the framework will continue each year.



Planning and preparations for the 2018 Catholic Education Convention continued during the year.

Frequent meetings occur with the staff of the National Centre for Religious Studies (NCRS), with joint planning and resourcing on some initiatives.

The Office supports and promotes the work of Caritas, the national Catholic aid agency, particularly in regard to their school programmes.



Leadership

Supporting governance and school leadership to continually enhance Catholic Character

The Office has engaged with the New Zealand School Trustees Association (NZSTA) to prepare and critique training sessions for Board of Trustees members in integrated schools. Changes in legislation delayed the implementation of these sessions.



Planning for improved electronic access to the *Handbook for Boards of Trustees of Catholic Schools* is underway. The handbook has undergone editing to update references to the Private Schools Conditional Integration Act with references to part 33 of the Education Act, as updated in 2017.

New and updated templates for letters offering employment in Catholic schools have been developed, with the assistance of New Zealand School Trustees Association (NZSTA). They are available on the NZCEO website.

New websites for NZCEO and APIS were launched. They have significantly improved design and access capability and improved branding and structure of information. The websites will be monitored for use, and updated in response to use patterns.

NZCEO supports governance and leadership through:



- Working with NZSTA
- An update to the *Handbook for Boards of Trustees of Catholic Schools*
- Updated HR resources
- Redesigned websites



The **new website** saw an immediate uptick in the average number of pages visited per session (7% increase) and the session duration (20% increase)



PAGE VISITS



SESSION DURATION



Formation

Identifying and supporting formation of leaders and teachers in our schools



The Office negotiated new or refreshed relationships with Toshiba, AlSCO, OfficeMax, Noel Leeming and Furnware. Proceeds from these sponsorships are supporting the formation of teachers, through scholarships and through the 2018 Convention.

A survey of current formation programmes and needs in each diocese was also undertaken. The Office collaborated with national principals' associations as well as diocesan offices on this survey.

An inaugural national retreat for teachers has been planned, to take place in 2018. Depending on interest, it is hoped that this will lead to further retreats.

Collaboration with NCRS has had a particular focus on certification.



Our **sponsorships** go toward supporting the Catholic Education Convention and scholarships for formation and leadership programmes



Our **November survey** looked at how different dioceses and principals' associations support new principals

7



NZCEO facilitated **seven new principal programme sessions** covering topics such as strategic planning for special character and appraisals in Catholic schools

13



Thirteen staff in our Catholic schools are receiving **scholarship funding** toward their graduate diploma in Catholic leadership

6



Six **recruitment videos** were developed, encouraging students to consider teaching in a Catholic school

Ahead Associates completed a final course for senior school staff preparing to seek leadership positions. The Office is embarking on new initiatives including support and development for new principals via video conferencing.

NZCEO worked with The Catholic Institute (TCI) to support an ongoing supply of well-qualified, committed teachers for Catholic schools. A Teacher and Leadership Development Special Reserve Fund of \$136,000 has been established to continue this work. Initially, the Special Reserve fund is providing scholarships for teachers to undertake the ACU Graduate Diploma in Catholic Leadership through TCI. Thirteen students so far have received this support. It is expected that more scholarships will be awarded in the years ahead.

A set of promotional videos and posters has been commissioned, focusing on a career in Catholic schools. Post-production is under way, with the videos to be distributed to schools in 2018.

Partnership

Working constructively with our stakeholders and schools to represent them and inform them

A survey of stakeholders on our current communication strategies revealed high levels of satisfaction, and gave support for further development. A new communication plan has been made for 2018, which will see most paper communications replaced with electronic communications.

Communication with diocesan education staff, reviewers and other interested parties now includes a video conferencing option, which enables much more effective and speedy consultation and dissemination of ideas.

Frequent electronic communications have informed members of the Catholic education sector, including Proprietors, about information and changes they need to be aware of.

Five editions of *Lighting New Fires*, three editions of the early childhood newsletter, and two editions each of *Good News and the News* and *Aoraki* were published. These publications are all designed to circulate necessary information, to stimulate good practice, and to alert readers to the successes of students and staff in integrated schools. Five blogs by the CEO were posted.

A series of speakers were invited throughout the year to present on issues relevant to schools, including topics such as learning support, cyber bullying and changes at Oranga Tamariki – Ministry for Children. These were broadcast live via video conferencing and attended by trustees, school leaders and school staff.



12

PUBLICATIONS

- 5 *Lighting New Fires*
- 3 *Early Childhood Newsletters*
- 2 *Good News & the News*
- 2 *Aoraki*

5
BLOGS



NEWSLETTER SURVEY

120



More than 120 people responded to our **newsletter survey**; three-quarters found the newsletters useful and valuable, easy to read, and that they helped them feel connected



75%
USEFUL &
VALUABLE

E-COMMUNICATIONS

30



30 electronic communications were sent to our general Catholic schools email list, with an average open rate of around 60%.



60%
OPENED

Engagement

Working constructively with government and government agencies to advocate, represent and inform

Office leadership have had a number of meetings with the Minister of Education, other Ministers, the Opposition Spokesperson for Education, and parliamentarians, in order to advance their understanding of the views and needs of integrated school proprietors, and to support integrated schools.

After the formation of the new government, a briefing for the incoming Minister of Education was prepared and delivered.

The Office has engaged with the Ministry of Education on plans for new schools in areas of high population growth, in particular, Drury (South Auckland) and Papamoa (Tauranga).

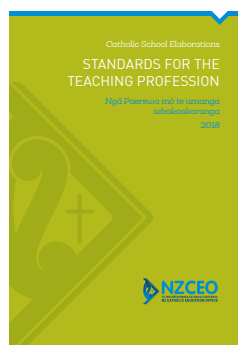
The Office utilised Ministry of Education and Statistics NZ data to inform the work we do with dioceses regarding network planning and when developing reports about the national network.

Work continued with the Ministry of Education on ensuring that the transition of the PSCI Act into the Education Act (Part 33) retained the rights and responsibilities of the PSCI Act, and that it maintains the relationship between the Crown and the Proprietors of Integrated Schools. All Integration Agreements have been updated to match the text of the revised Act.

Policy One funding has been agreed with MOE at a significantly higher rate than in previous years, which will be of significant benefit to schools.

Office staff have spent considerable time on the administration of changes to Integration Agreements, including work on maximum roll increase applications, site plan updates, and similar matters. The Ministry of Education works with the Office in this area.

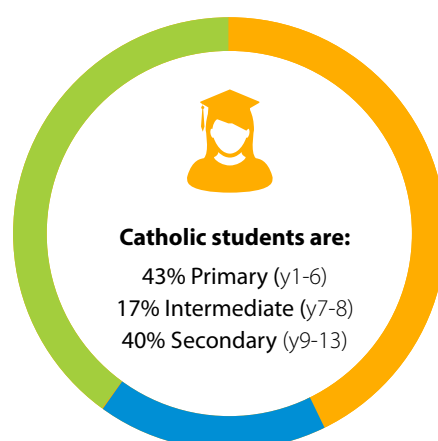
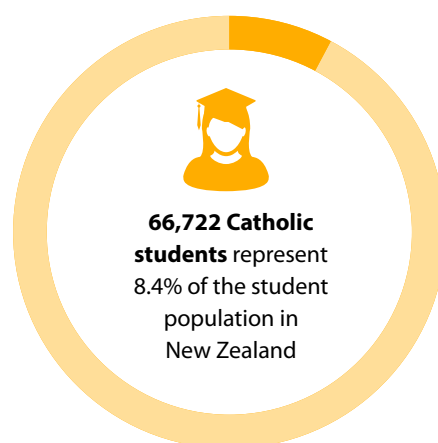
Continuing agenda items in regular meetings with Ministry of Education senior staff include breaches of maximum roll; declining rolls as a result of demographic shifts; schools' financial management and audit reports; distinguishing donations and attendance dues; school transport; planning for the triennial Catholic Education Convention; matters of relevance to APIS; and issues where schools need assistance.



The Office has worked with diocesan writers and Education Council personnel in the development of extensions to the Education Council's Standards, showing their specific application in Catholic schools.

Agreement has been reached with the Education Council for the development of governmental support for preparation for teaching in Catholic schools. There has been particular emphasis on the need to ensure that theology papers are recognised as a suitable academic qualification for entry to secondary teacher training. The CEO has been included on the Education Council's Initial Teacher Training Advisory Council.

Regular meetings have been held with all education sector bodies, to ensure understanding and support for Catholic schooling, and to contribute to education in New Zealand.



Finances

Managing and aligning funding to support access to integrated schools and promote a common good approach

Proprietors have been supported in their funding needs through another \$20 million release of debt servicing funding. Earthquake strengthening remains a matter of concern for some Proprietors, with the Office assisting as far as possible.

Regular meetings with Ministry of Education personnel have enabled the Office to present the funding needs of Proprietors to the Ministry.

The achievement of a \$20 million historical settlement of the Quantity Funding issue, and the distribution of the first half of this Recognition Funding, has been a significant success.

In 2018 NZCEO will advocate with government for a permanent allocation of Policy Two funding.



Signing of the Recognition Funding settlement

FOCUS AREAS

- Debt servicing
- Earthquake strengthening
- \$20 million recognition settlement
- Policy Two funding



Participation in the following committees occurred on a regular basis:

- » Ministry of Education Regional Property Forum
- » Ministry of Education Senior Staff Policy Group
- » Ministry of Education Property Sector Advisory Group
- » Ministry of Education Professional Learning and Development Implementation Reference Group
- » Ministerial Cross-Sector Forum for Leaders
- » Ministry of Education Schools Property Reference Group
- » Ministry of Education Tracking Meetings (monitoring progress of site plan updates and maximum roll applications)
- » Ministry of Education Health and Safety Reference Group
- » Ministry of Education Technical Development Group
- » Rural Education Reference Group
- » Police/Education Partnership
- » Children's Action Plan and Vulnerable Children Act implementation working group

The CEO attended conferences and meetings of the following organisations:

- » New Zealand School Trustees Association
- » Post Primary Teachers' Association
- » New Zealand Educational Institute
- » Association of Integrated Schools
- » Post Primary Teachers' Association Principals' Council
- » Secondary Principals Association of New Zealand
- » Catholic Schools Youth Ministry Australia (CSYMA)
- » Visited integrated schools throughout New Zealand

**Ongoing liaison with sector groups
Formal and informal contacts and meetings took place with the following groups:**

- » New Zealand Principals' Federation
- » Secondary Principals' Association of New Zealand
- » PPTA Principals' Council
- » NZEI Principals' Council
- » New Zealand Education Institute Te Riu Roa
- » Post Primary Teachers' Association
- » New Zealand School Trustees Association
- » Independent Schools of New Zealand
- » Tertiary Education Commission
- » Office of the Commissioner for Children
- » Te Kura – The Correspondence School
- » New Zealand Council for Education Research
- » Parent Teacher Association of New Zealand
- » Human Rights Office
- » Scouts New Zealand
- » NZ Catholic Primary Principals' Association
- » National Association of Principals of Catholic Secondary Schools

Other Work Undertaken by the Office

An improved framework of risk analysis was developed. It is regularly reported on to the NZCEO Board.

Business continuity planning has continued and accordingly, the Office has made updates to the structure of information systems to ensure better disaster resiliency.

The NZCEO Board's Guidelines for Governing Practice underwent their triennial review.

With the retirement of Michael Shanahan as legal counsel, Frank McLaughlin of Chapman Tripp has taken on this role.

Conclusion

The reputation of Catholic schools in New Zealand continues to be excellent. This is due to the leadership and energetic efforts of many teachers and those who govern and lead schools. Proprietor administrative systems that support schools also function effectively.

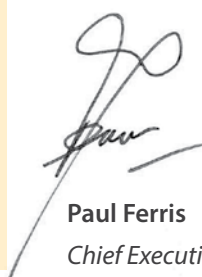
The requirements of the Shareholders of the Company, our Bishops and other Proprietors, continue to be the highest priority for the work of the Board and the Office.

At a day-to-day level, the Board and the Office have worked assiduously to meet the requirements and expectations of the country's Catholic schools, their trustees, principals, teachers, students, parishes and the wider community.

Gratitude is expressed to Geoffrey Ricketts, the Chairperson of NZCEO Limited, and his fellow Directors for their generosity in leading the national Catholic school system.

Gratitude is expressed to the New Zealand Catholic Bishops and their fellow Proprietor Shareholders, along with their agents, for their support and goodwill during the year.

Gratitude is also expressed to the staff of the Office for their dedication and commitment to serving all those involved with the country's Catholic schools.



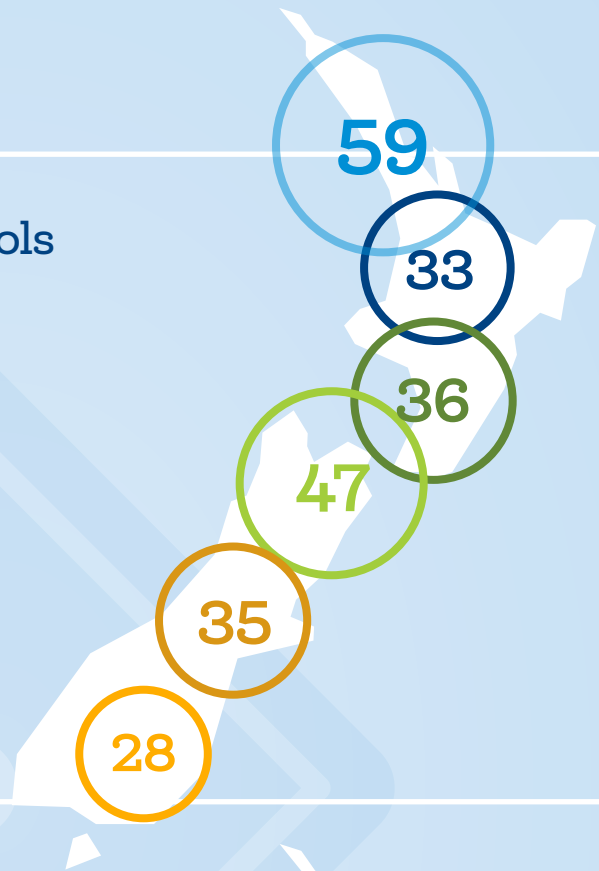
Paul Ferris
Chief Executive Officer

New Zealand's Catholic Schools

There are 238 Catholic schools throughout New Zealand:

Diocese

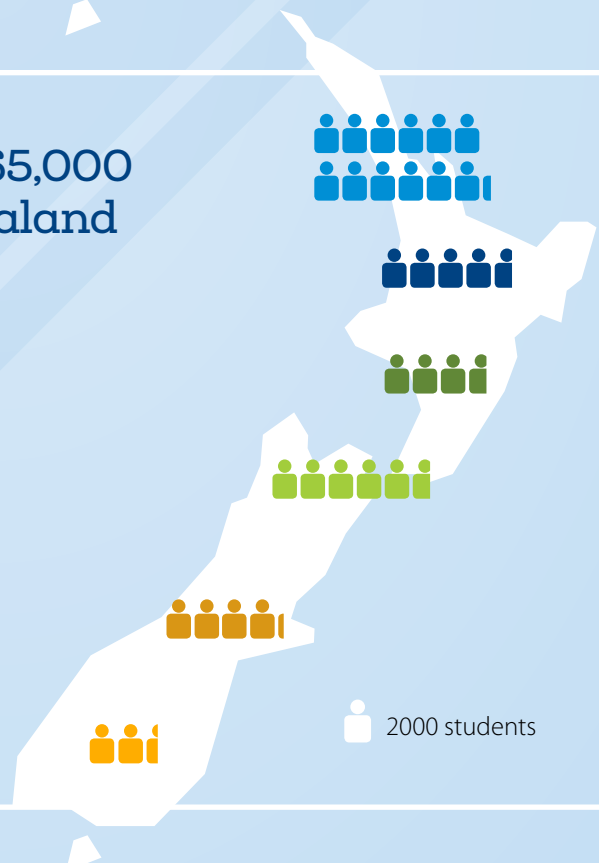
Auckland	59
Hamilton	33
Palmerston North	36
Wellington	47
Christchurch	35
Dunedin	28
New Zealand	238



Nationally, there were over 65,000 Catholic students in New Zealand in July 2017:

Diocese Primary Secondary Total Roll

Auckland	10,778	13,629	24,407
Hamilton	5,613	4,174	9,787
Palmerston North	4,278	3,393	7,671
Wellington	6,529	4,934	11,463
Christchurch	4,489	3,783	8,272
Dunedin	2,789	2,333	5,122
New Zealand	34,476	32,246	66,722



NB: Figures courtesy of Ministry of Education. Figures show Total Funded students which includes International Fee-paying, Alternative Education and Secondary-Tertiary students.

Auckland

COLLEGES

Baradene College, Remuera
Carmel College, Milford
De La Salle College, Mangere East
Hato Petera College, Northcote
Liston College, Henderson
Marcellin College, Royal Oak
Marist College, Mt Albert
McAuley High School, Otahuhu
Pompallier Catholic College, Whangarei
Rosmini College, Takapuna
Sacred Heart College, Glen Innes
Sancta Maria College, Flat Bush
St Dominic's Catholic College, Henderson
St Mary's College, Ponsonby
St Paul's College, Ponsonby
St Peter's College, Epsom

PRIMARY SCHOOLS

Christ the King Catholic School, Owairaka
Good Shepherd School, Balmoral
Holy Cross Catholic School, Henderson
Holy Cross School, Papatoetoe
Holy Trinity Catholic Primary School, Takanini
Marist Catholic School, Herne Bay
Marist Primary School, Mt Albert
Monte Cecilia School, Mt Roskill
Mt Carmel Primary School, Meadowbank
Our Lady of the Sacred Heart School, Epsom
Our Lady Star of the Sea School, Howick
Pompallier Catholic School, Kaitia
Sancta Maria Catholic Primary School, Flat Bush
St Anne's Catholic School, Manurewa
St Dominic's Catholic School, Blockhouse Bay
St Francis Catholic School, Pt Chevalier
St Francis School, Thames
St Francis Xavier Catholic School, Whangarei
St Ignatius Catholic School, St Heliers
St John the Evangelist Catholic School, Otara
St John's School, Mairangi Bay
St Joseph's Catholic School, Dargaville
St Joseph's Catholic School, Takapuna
St Joseph's School, Grey Lynn
St Joseph's School, Onehunga
St Joseph's School, Orakei
St Joseph's School, Otahuhu

St Joseph's School, Pukekohe
St Leo's Catholic School, Devonport
St Mark's Catholic School, Pakuranga
St Mary MacKillop Catholic School, Mangere
St Mary's Catholic School, Papakura
St Mary's School, Avondale
St Mary's School, Ellerslie
St Mary's School, Northcote
St Michael's Catholic School, Remuera
St Patrick's School, Panmure
St Paul's School, Massey
St Pius X Catholic School, Glen Innes
St Therese School, Three Kings
Stella Maris Primary School, Silverdale
Te Kura O Hata Maria O Pawaranga, North Hokianga
Te Kura O Hato Hohepa te Kamura, Waitaruke

Hamilton

COLLEGES

Aquinas College, Tauranga
Campion College, Gisborne
John Paul College, Rotorua
Sacred Heart Girls' College, Hamilton
St John's College, Hillcrest

PRIMARY SCHOOLS

Bishop Edward Gaines Catholic School, Tokoroa
Marian Catholic School, Hamilton
St Anthony's Catholic School, Huntly
St Columba's Catholic School, Frankton
St Joseph's Catholic School, Fairfield
St Joseph's Catholic School, Matamata
St Joseph's Catholic School, Matata
St Joseph's Catholic School, Morrinsville
St Joseph's Catholic School, Opotiki
St Joseph's Catholic School, Paeroa
St Joseph's Catholic School, Te Aroha
St Joseph's Catholic School, Te Kuiti
St Joseph's Catholic School, Waihi
St Joseph's Catholic School, Whakatane
St Mary's Catholic School, Gisborne
St Mary's Catholic School, Otorohanga
St Mary's Catholic School, Putaruru
St Mary's Catholic School, Rotorua
St Mary's Catholic School, Tauranga
St Michael's Catholic School, Rotorua
St Patrick's Catholic School, Taumarunui
St Patrick's Catholic School, Taupo

St Patrick's Catholic School, Te Awamutu
St Paul's Catholic School, Ngaruawahia
St Peter Chanel Catholic School, Te Rapa
St Peter's Catholic School, Cambridge
St Pius X Catholic School, Melville
St Thomas More Catholic School, Mt Maunganui

Palmerston North

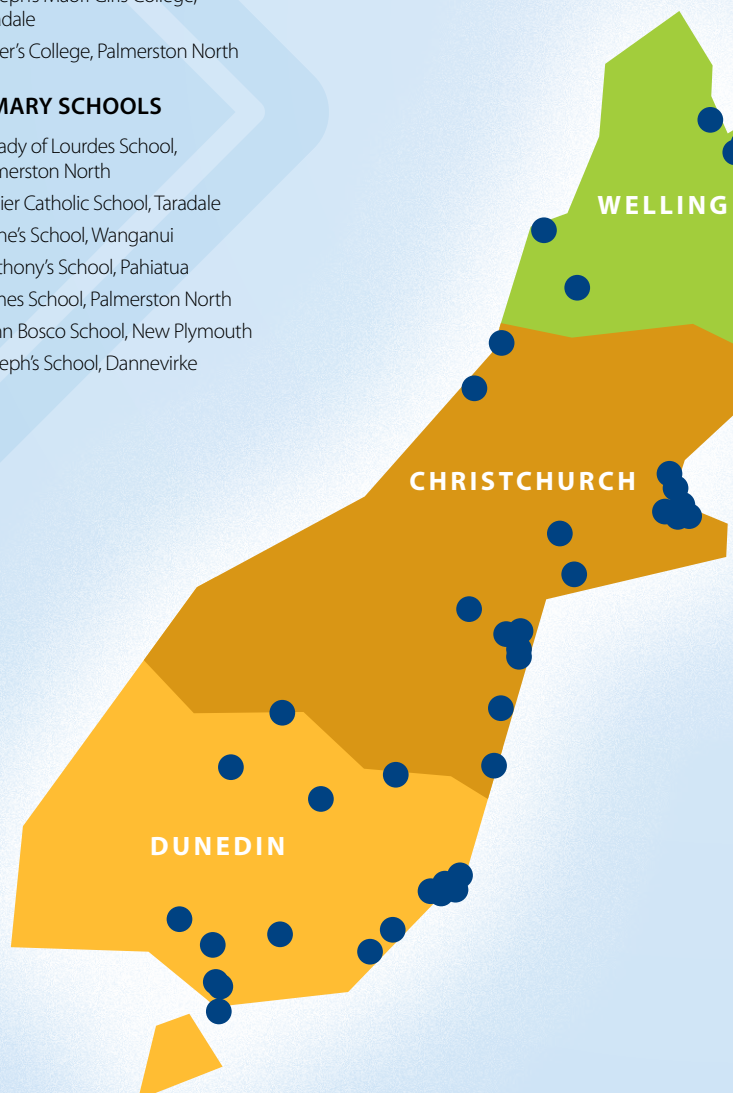
COLLEGES

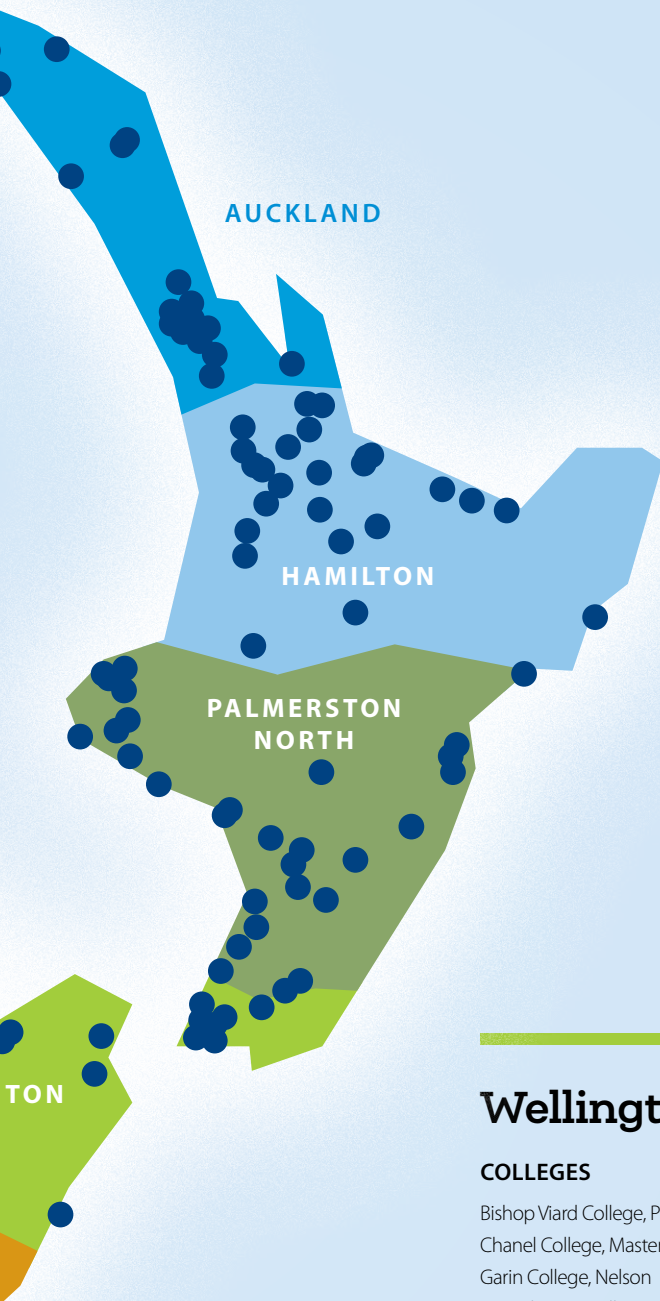
Cullinane College, Whanganui
Francis Douglas Memorial College, New Plymouth
Hato Paora College, Feilding
Sacred Heart College, Napier
Sacred Heart Girls' College, New Plymouth
St John's College, Hastings
St Joseph's Māori Girls' College, Taradale
St Peter's College, Palmerston North

PRIMARY SCHOOLS

Our Lady of Lourdes School, Palmerston North
Reignier Catholic School, Taradale
St Anne's School, Wanganui
St Anthony's School, Pahiatua
St James School, Palmerston North
St John Bosco School, New Plymouth
St Joseph's School, Dannevirke

St Joseph's School, Feilding
St Joseph's School, Hastings
St Joseph's School, Hawera
St Joseph's School, New Plymouth
St Joseph's School, Opanake
St Joseph's School, Patea
St Joseph's School, Stratford
St Joseph's School, Taihape
St Joseph's School, Waipukurau
St Joseph's School, Wairoa
St Joseph's School, Waitara
St Marcellin School, Whanganui
St Mary's School, Foxton
St Mary's School, Hastings
St Mary's School, Palmerston North
St Mary's School, Whanganui
St Matthew's School, Marton
St Patrick's School, Inglewood
St Patrick's School, Kaponga
St Patrick's School, Napier
St Pius X School, New Plymouth





AUCKLAND

HAMILTON

PALMERSTON
NORTH

TON

Wellington

COLLEGES

Bishop Viard College, Porirua
Chanel College, Masterton
Garin College, Nelson
Sacred Heart College, Lower Hutt
St Bernard's College, Lower Hutt
St Catherine's College, Kilbirnie
St Mary's College, Wellington
St Patrick's College, Kilbirnie
St Patrick's College, Silverstream

PRIMARY SCHOOLS

Cardinal McKeefry School, Wilton
Holy Cross School, Miramar
Holy Family School, Porirua
Our Lady of Kāpiti School, Paraparaumu
Our Lady of the Rosary School, Waiwhetu
Sacred Heart Cathedral School, Thorndon
Sacred Heart School, Petone
Sacred Heart School, Reefton
San Antonio School, Eastbourne
St Anne's School, Newtown
St Anthony's School, Seatoun

St Benedict's School, Khandallah
St Bernadette's School, Naenae
St Bernard's School, Brooklyn
St Brendan's School, Heretaunga
St Brigid's School, Johnsonville
St Canice's School, Westport
St Claudine Thevenet School, Wainuiomata
St Francis de Sales School, Island Bay
St Francis Xavier School, Tawa
St Joseph's School, Kaikoura
St Joseph's School, Levin
St Joseph's School, Nelson
St Joseph's School, Picton
St Joseph's School, Upper Hutt
St Mary's School, Blenheim
St Mary's School, Carterton
St Michael's School, Taita
St Patrick's School, Kilbirnie
St Patrick's School, Masterton
St Paul's School, Richmond
Ss Peter and Paul School, Lower Hutt
St Peter Chanel School, Motueka
St Peter Chanel School, Otaki
St Pius X School, Titahi Bay
St Teresa's School, Featherston
St Teresa's School, Karori
St Theresa's School, Plimmerton

Christchurch

COLLEGES

Catholic Cathedral College, Christchurch
John Paul II High School, Greymouth
Marian College, Christchurch
Roncalli College, Timaru
St Bede's College, Christchurch
St Thomas of Canterbury College, Christchurch
Villa Maria College, Christchurch

PRIMARY SCHOOLS

Christ The King School, Burnside
New Brighton Catholic School, New Brighton
Our Lady of the Assumption School, Hoon Hay
Our Lady of the Snows School, Methven
Our Lady of Victories School, Sockburn
Our Lady Star of the Sea School, Sumner
Sacred Heart School, Addington
Sacred Heart School, Timaru
St Albans Catholic School, St Albans
St Anne's School, Woolston

St Bernadette's School, Hornby
St Francis of Assisi Catholic School, Mairehau
St James School, Aranui
St Joseph's School, Ashburton
St Joseph's School, Fairlie
St Joseph's School, Papanui
St Joseph's School, Pleasant Point
St Joseph's School, Rangiora
St Joseph's School, Temuka
St Joseph's School, Timaru
St Mary's School, Christchurch
St Mary's School, Hokitika
St Patrick's School, Bryndwr
St Patrick's School, Greymouth
St Patrick's School, Kaiapoi
St Patrick's School, Waimate
St Peter's School, Beckenham
St Teresa's School, Riccarton

Dunedin

COLLEGES

Kavanagh College, Dunedin
St Kevin's College, Oamaru
St Peter's College, Gore
Verdon College, Invercargill

PRIMARY SCHOOLS

Holy Family School, Wanaka
Sacred Heart School, Dunedin
Sacred Heart School, Waikiwi
St Bernadette's School, Forbury
St Brigid's School, Tainui
St Francis Xavier School, Mornington
St Gerard's School, Alexandra
St John's School, Ranfurly
St Joseph's Cathedral School, Dunedin
St Joseph's School, Balclutha
St Joseph's School, Invercargill
St Joseph's School, Oamaru
St Joseph's School, Port Chalmers
St Joseph's School, Queenstown
St Mary's School, Dunedin
St Mary's School, Gore
St Mary's School, Milton
St Mary's School, Mosgiel
St Patrick's School, Invercargill
St Patrick's School, Nightcaps
St Peter Chanel School, Green Island
St Teresa's School, Bluff
St Theresa's School, Invercargill
St Thomas Aquinas School, Winton

Report of the Board of Directors

of New Zealand Catholic Education Office Limited

The Board of Directors of New Zealand Catholic Education Office Limited comprises:

- **Geoffrey Ricketts** (*Chairperson*)
- **Jenny Gordon**
- **Bishop Stephen Lowe**
- **Bishop Charles Drennan**
- **John Gallaher** (*Deputy Chairperson*)
- **Graeme Roil**
- **Virginia Noonan**
- **Stephen Grey**

In respect of each Director of the Board no remuneration or benefit of any other value has been received by that Director during the period.

Nature of the Company Business

The New Zealand Council of Proprietors of Catholic Integrated Schools set up a charitable limited liability company, New Zealand Catholic Education Office Limited, to run its Office. The staff of the Office are responsible on a day-to-day basis to the Board of Directors of the Company. Members of the New Zealand Council of Proprietors of Catholic Integrated Schools are the shareholders of the company; this includes the Bishops as major shareholders.

The Office also acts as the Secretariat for the Association of Proprietors of Integrated Schools, which represents Proprietors of all New Zealand's integrated schools.

Auditor: Deloitte

Solicitor: Chapman Tripp

Company Number: WN/1042025

Registered Office

New Zealand Catholic Education Office Limited
PO Box 12307
Wellington 6144

Approval of Financial Statements by Directors

The Directors of New Zealand Catholic Education Office Limited are pleased to present the group financial statements for the year ended 31 December 2017.



Geoffrey Ricketts
Chairperson



Paul Ferris
Chief Executive Officer

For and on behalf of the Board of Directors
18 April 2018

Summary Consolidated Financial Statements



of New Zealand Catholic Education Office Limited
for the year ended 31 December 2017

Summary Consolidated Statement of Financial Position

as at 31 December 2017

	GROUP		NZCEO	
	2017 \$(000)	2016 \$(000)	2017 \$(000)	2016 \$(000)
Total equity	826	724	673	484
Term deposits	6,806	489	6,806	489
Loans to Participating Proprietors	1,226	1,135	-	-
Other	956	391	686	49
Total current assets	8,988	2,015	7,492	538
Loan to National Attendance Dues and Capital Indebtedness Sharing Scheme	8,926	13,204	-	-
Loans to Participating Proprietors	22,836	23,565	-	-
Other	107	15	107	15
Total non-current assets	31,869	36,784	107	15
Recognition Funding payable	6,848	-	6,848	-
Loan from Catholic Education Trust Fund	15,565	19,469	-	-
Loan from Bank of New Zealand	1,000	1,000	-	-
Other	138	126	78	69
Total current liabilities	23,551	20,595	6,926	69
Loan from Bank of New Zealand	16,480	17,480	-	-
Total non-current liabilities	16,480	17,480	-	-
Net assets	826	724	673	484

Summary Consolidated Statement of Comprehensive Income

of New Zealand Catholic Education Office Limited
for the year ended 31 December 2017

	GROUP		NZCEO	
	2017 \$(000)	2016 \$(000)	2017 \$(000)	2016 \$(000)
Interest income	2,399	2,699	45	17
Proprietor levies	772	757	772	757
Cost recoveries	170	29	242	97
Sponsorship and other income	37	51	37	51
Total income	3,378	3,536	1,096	922
Interest expense	2,308	2,608	24	-
Employment	586	531	586	531
Audit, legal and professional fees	106	219	36	192
Administration and other	64	44	49	42
Computer	27	32	27	32
Depreciation and amortisation	7	3	7	3
Meetings - Proprietors	25	30	25	30
Motor vehicle and travel	41	41	41	41
Principals' Initiative	49	(3)	49	(3)
Publications and promotions	23	30	23	30
Rent	40	37	40	37
Total expenditure	3,276	3,572	907	935
Total comprehensive income (loss)	102	(36)	189	(13)

Summary Consolidated Statement of Movements in Equity

of New Zealand Catholic Education Office Limited
for the year ended 31 December 2017



	Retained Earnings \$(000)	Special Reserves \$(000)	Share Capital \$(000)	Total \$(000)
GROUP				
Opening balance 1 January 2016	590	71	99	760
Total comprehensive (loss)	(36)	-	-	(36)
Balance at 31 December 2016	554	71	99	724
Total comprehensive income	102	-	-	102
Transfer (to)/from Reserves	(136)	136	-	-
Balance at 31 December 2017	520	207	99	826
NZCEO				
Opening balance 1 January 2016	327	71	99	497
Total comprehensive (loss)	(13)	-	-	(13)
Balance at 31 December 2016	314	71	99	484
Total comprehensive income	189	-	-	189
Transfer (to)/from Reserves	(136)	136	-	-
Balance at 31 December 2017	367	207	99	673

Summary Consolidated Statement of Cash Flows

of New Zealand Catholic Education Office Limited
for the year ended 31 December 2017

	GROUP		NZCEO	
	2017 \$(000)	2016 \$(000)	2017 \$(000)	2016 \$(000)
Total cash flows from operating activities	6,789	288	6,491	(58)
Total cash flows from investing activities	(5,702)	2,759	(6,341)	36
Total cash flows from financing activities	(1,013)	(3,452)	-	-
Total cash flows	74	(405)	150	(22)

Notes to the Summary Consolidated Financial Statements

for the year ended 31 December 2017

These summary consolidated financial statements comprise the summary financial statements of New Zealand Catholic Education Office Limited (NZCEO) and its wholly-owned subsidiary NZCEO Finance Limited (NZCEO Finance) (together the 'Group').

These summary consolidated financial statements have been extracted from the full consolidated financial statements for the year ended 31 December 2017. The full consolidated financial statements for the year ended 31 December 2017 were authorised for issue by the Board on 18 April 2018. The full consolidated financial statements for the year ended 31 December 2017 have been audited and received an unqualified audit opinion.

The full consolidated financial statements for the year ended 31 December 2017 were prepared under Tier 2

PBE Standards RDR (NFP). These summary consolidated financial statements do not include all the disclosures provided in the full consolidated financial statements and cannot be expected to provide as complete an understanding as provided by the full consolidated financial statements. These summary consolidated financial statements comply with PBE Standards as they relate to summary financial statements.

The presentation currency is New Zealand dollars rounded to the nearest thousand dollars.

Copies of the full consolidated financial statements for the year ended 31 December 2017 are available on our website www.nzceo.org.nz.

Recognition Funding payable

During the year, NZCEO, acting for the Association of Proprietors of Integrated Schools (APIS), reached an agreement with the Crown relating to historical Quantity Funding differences for state integrated school Proprietors. The agreement allows for Recognition Funding of \$20 million to be paid in two

Notes to the Summary Consolidated Financial Statements *continued*



equal instalments over the Crown financial years of 2017/2018 and 2018/2019. Under the terms of the agreement NZCEO is to distribute the funding to the Proprietors of State integrated schools. \$10 million was received in 2017, of which \$3,101,406 was distributed to state integrated school proprietors other than those Proprietors who are members of the National Attendance Dues and Capital Indebtedness Sharing Scheme (the 'Scheme'). Included in the Recognition Funding payable is an amount of \$6,758,614 in relation to Proprietors who are members of the Scheme and hence, related parties. NZCEO is still working through discussions of how to distribute the remaining 2017 funding to the proprietors who are members of the Scheme.

Related party transactions

NZCEO provides administration services to its wholly-owned subsidiary NZCEO Finance, and to the Catholic Education Trust Fund and the National Attendance Dues and Capital Indebtedness Sharing Scheme on behalf of Participating Proprietors.

During the year NZCEO Finance took out loans from the Catholic Education Trust Fund and on-lent that money to the National Attendance Dues and Capital Indebtedness Sharing Scheme to fund any shortfall between the national attendance dues received from Participating Proprietors and the debt servicing paid on behalf of the Participating Proprietors.

All administration costs for NZCEO Finance (2017 \$72,853; 2016 \$68,120), National Attendance Dues and Capital Indebtedness Scheme (2017 \$20,815; 2016 \$19,231) and the Catholic Education Trust Fund (2017 \$10,408; 2016 \$9,615) were initially paid by NZCEO and recovered by way of reimbursement.

Loans are provided by NZCEO Finance to Participating Proprietors of the National Attendance Dues and Capital Indebtedness Sharing Scheme. The Participating Proprietors of the Scheme are also shareholders of NZCEO.

Recognition Funding payable includes a balance of \$6,758,614 related to Participating Proprietors of the National Attendance Dues and Capital Indebtedness Sharing Scheme.

Commitments

Operating lease commitments are payable as follows:

	GROUP		NZCEO	
	2017 \$(000)	2016 \$(000)	2017 \$(000)	2016 \$(000)
Less than one year	58	54	58	54
Between one and five years	6	17	6	17
More than five years	-	-	-	-
	64	71	64	71

Independent Auditor's Report

on the Summary Consolidated Financial Statements

Deloitte.

To the Shareholders of New Zealand Catholic Education Office Limited

Opinion

The summary consolidated financial statements of New Zealand Catholic Education Office Limited (the 'Company') and its subsidiary (together the 'Group'), which comprise the summary consolidated statement of financial position as at 31 December 2017, and the summary consolidated statement of comprehensive income, summary consolidated statement of movements in equity and summary consolidated statement of cash flows for the year then ended, and related notes, are derived from the audited consolidated financial statements of the Group for the year ended 31 December 2017.

In our opinion, the accompanying summary consolidated financial statements, on pages 17 to 21, are consistent, in all material respects, with the audited consolidated financial statements, in accordance with PBE FRS 43: Summary Financial Statements issued by the New Zealand Accounting Standards Board.

Summary consolidated financial statements

The summary consolidated financial statements do not contain all the disclosures required by Public Benefit Entity Standards Reduced Disclosure Regime. Reading the summary consolidated financial statements and the auditor's report thereon, therefore, is not a substitute for reading the audited consolidated financial statements and the auditor's report. The summary consolidated financial statements and the audited consolidated financial statements do not reflect the effects of events that occurred subsequent to the date of our report on the audited consolidated financial statements.

The audited consolidated financial statements and our report thereon

We expressed an unmodified audit opinion on the audited consolidated financial statements in our report dated 18 April 2018.

Board of Directors' responsibility for the summary consolidated financial statements

The Board of Directors is responsible on behalf of the Group for the preparation of the summary consolidated financial statements in accordance with PBE FRS 43: Summary Financial Statements.

Independent Auditor's Report *continued*

Auditor's responsibilities

Our responsibility is to express an opinion on whether the summary consolidated financial statements are consistent, in all material respects, with the audited consolidated financial statements based on our procedures, which were conducted in accordance with International Standard on Auditing (New Zealand) ('ISA (NZ)') 810 (Revised): Engagements to Report on Summary Financial Statements.

Other than in our capacity as auditor and the provision of corporate finance services, we have no relationship with or interests in the Company or its subsidiary. These services have not impaired our independence as auditor of the entity or its subsidiary.

Restriction on use

This report is made solely to the Company's shareholders, as a body, in accordance with Section 207B of the Companies Act 1993. Our audit has been undertaken so that we might state to the shareholders those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company's shareholders as a body, for our audit work, for this report, or for the opinions we have formed.

Deloitte Limited

Wellington, New Zealand

18 April 2018

Directory

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Website www.nzceo.org.nz

Chairperson

Geoffrey Ricketts

Chief Executive Officer

Paul Ferris

Senior Management

Susan Apáthy, Deputy CEO

Heather Richardson, Financial Controller

Siobhan Dilly, Projects Manager & Policy Analyst





NZCEO

TE TARI MĀTAURANGA KĀTORIKA O AOTEAROA
NZ CATHOLIC EDUCATION OFFICE

